

#### Complete application can be emailed to planning@ci.davenport.ia.us

#### **Property Address\***

\*If no property address, please submit a legal description of the property.

#### Applicant (Primary Contact)\*\*

Name: Company: Address: City/State/Zip: Phone: Email:

#### Application Form Type: Plan and Zoning Commission

Zoning Map Amendment (Rezoning) Planned Unit Development Zoning Ordinance Text Amendment Right-of-way or Easement Vacation Voluntary Annexation

#### **Zoning Board of Adjustment**

Zoning Appeal Special Use Hardship Variance

#### Design Review Board

Design Approval Demolition Request in the Downtown Demolition Request in the Village of East Davenport

#### **Historic Preservation Commission**

Certificate of Appropriateness Landmark Nomination Demolition Request

#### **Administrative**

Administrative Exception Health Services and Congregate Living Permit

Owner (if different from Applicant) Name: Company: Address: City/State/Zip Phone: Email:

Engineer (if applicable) Name: Company: Address: City/State/Zip Phone: Email:

#### Architect (if applicable) Name: Company Address: City/State/Zip: Phone:

Email:

Attorney (if applicable) Name: Company: Address: City/State/Zip: Phone: Email:

\*\*If the applicant is different from the property owner, please submit an authorization form or an accepted contract for purchase.

#### Request:

Please describe the zoning appeal:

**Existing Zoning:** 

#### Submittal Requirements:

- The completed application form.
- A PDF that shows the location and dimensions of existing and proposed improvements affected by the appeal. If a paper copy is provided, the maximum size is 11" x 17".
- Supporting documentation and evidence.
- Recorded warranty deed or accepted contract for purchase.
- Authorization form, if applicable. If the property is owned by a business entity, please provide Articles of Incorporation.
- Required fee \$250.

# The Applicant hereby acknowledges and agrees to the following procedure and requirements:

(1) Application:

- Prior to submission of the application for the zoning appeal, the applicant shall correspond with Planning staff to discuss the request, potential alternatives and the appeal process.
- The submission of the application does not constitute official acceptance by the City of Davenport. Planning staff will review the application for completeness and notify the applicant that the application has been accepted or additional information is required. Inaccurate or incomplete applications may result in delay of required public hearings.
- Pursuant to Section 17.14.130 of the Davenport City Code zoning appeals shall be filed in writing within 30 calendar days after the decision is rendered with the Zoning Administrator.

(2) Zoning Board of Adjustment's consideration of the zoning appeal:

- Planning staff will perform a technical review of the request and present its findings and recommendation to the Zoning Board of Adjustment.
- The Zoning Board of Adjustment will hold a public hearing and vote on the request.

Applicant: Date: By typing your name, you acknowledge and agree to the aforementioned submittal requirements and formal procedure and that you must be present at scheduled meetings.

Received by:

## Planning staff

Date:

Date of the Public Hearing:

Meetings are held in City Hall Council Chambers located at 226 West 4<sup>th</sup> Street, Davenport, Iowa.

## Authorization to Act as Applicant

Ι,

authorize

to act as applicant, representing me/us before the Zoning Board of Adjustment for the property located at  $% \left( {{{\rm{D}}_{{\rm{D}}}}_{{\rm{D}}}} \right)$  .

Signature(s)\*
\*Please note: original signature(s) required.

# ZBA Calendar 2019

#### ZONING BOARD OF ADJUSTMENT

\*\*\* The Applicant or their representative MUST be at the Meeting/Public Hearing \*\*\*

Day:	Monday (5pm)	Thursday (4pm)					
Activity:	Submittal	Meeting					
Date:	12/17/18						
	12/31/18						
	01/22/19						
	02/04/19						
	02/19/19*						
	03/04/19						
	03/18/19						
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	09/03/19*						
	09/16/19						
	09/30/19						
	10/21/19						
	No Meeting	No Meeting (Thanksgiving)					
	11/18/19						
	-	No Meeting (Christmas)					
	12/16/19						
	12/30/19						
	* Date changed due to Holiday	Location/Time subject to change					
	· ·	rt.ia.us to confirm meeting date/time/location					
Time:	Application Due:	Meeting Appearance (Required):					
Location:	5:00 PM Community Planning	4:00 PM					
Loodion	Second Floor, City Hall	City Council Chambers First Floor, City Hall					
	(see below)	(see below)					
	SECOND FLOOR	FIRST FLOOR					
		PUBLIC ENTRANCE					

City Hall is located at 226 W 4th St, Davenport IA 52801

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